



Position:	Doubles Driver	Department:	Transportation
Classification:	Salary Exempt	Reports To:	Director of Transportation
Date Created:	November 15, 2012	Last Revised:	May 17, 2023

Job Overview:

The Doubles Driver performs various functions, including the essential function of transporting two trailers from Ginsberg's Foods to a remote domicile location, where the trailers are dropped for the Delivery Drivers to deliver the product to customers. The Doubles Driver returns the two trailers that are either empty or containing backhauls from the previous day's deliveries and pickups from the domicile location to Ginsberg's Foods.

Additionally, when required, the Doubles Driver will perform the work of a Delivery Driver to complete deliveries and will function as a Short Haul Driver, backhauling product from suppliers to the Ginsberg's facility.

Essential Functions:

1. Transports two trailers between the Ginsberg's facility and a domicile location to facilitate the delivery process.
2. Organizes the paperwork and obtains the necessary customer keys that the Delivery Drivers will need for their runs from the domicile location.
3. In accordance with Ginsberg's Foods policy and procedures, conducts pre-trip and post-trip inspections on the tractor, the two assigned trailers, and the dolly.
4. Checks and loads fresh seafood for the day's run.
5. Drives in a safe and courteous manner, obeying all DOT requirements and traffic laws and regulations.
6. Advises the Routing Office when the loaded trailers have been delivered to the domicile location.

Additional Responsibilities:

1. When necessary, performs the work of a Delivery Driver by delivering product to customers on an absent Delivery Driver's run and complies with all laws, rules, regulations and policies that pertain to that function.
2. When necessary, will perform the work of a Short Haul Driver, backhauling product from suppliers to the Ginsberg's facility and complies with all laws, rules, regulations and policies that pertain to that function.
3. When not driving, may be required to perform a variety of general maintenance tasks in and around the facility.
4. Unloads totes, pallets, and returned and damaged products from truck onto dock as necessary.
5. Fuel's tractor and trailers, and checks all fluids, on a daily basis.
6. Logs into Omnitrac on a daily basis for tracking of route.
7. Performs other driving duties or other related work as required or directed.

Knowledge, Skills, and Abilities:

1. Current knowledge of the laws, rules, and regulations required to possess a Class A CDL.
2. Ability to safely operate a tractor and tandem trailers in accordance with all DOT regulations and traffic laws and regulations.
3. Ability to wheel a hand truck that holds as much as 250 pounds.
4. Ability to sit for long periods of time while driving.
5. Ability to obtain certification and operate company equipment necessary to unload trailers.
6. Ability to work long work hours when necessary (as governed by Federal Regulations).
7. Ability to effectively operate tractor on-board computer system.
8. Ability to read and understand paper maps for the purpose of navigation.
9. Ability to work with minimal supervision.
10. Ability to accurately understand oral and written communication.
11. Ability to perform basic mathematical calculations.
12. Punctuality and dependability.
13. Honesty and integrity.
14. Courtesy and tact.

Education/Experience (Preferred Minimum Qualifications):

1. Graduation from high school or possession of a General Equivalency Diploma (GED) with at least one (1) year of responsible Class A CDL truck driving experience.

Licenses/Certifications/Special Requirements:

1. Possession of a Class A Commercial Driver License (CDL) with a Doubles Endorsement
 - a. Clean driving record (no major violations in the past 36 months)
2. Must be able to pass a DOT physical prior to and during employment.
3. Must take and pass a pre-employment drug test.
4. Must have a satisfactory report from the Federal Motor Carrier Safety Administration Pre-employment Screening Program (Clearinghouse).
5. Subject to random, reasonable suspicion, and post-accident drug and alcohol tests.

Physical Requirements:

Requirement	8 Hour Schedule	10 Hour Schedule	As % of Time
Limited	0 – 1 hour	0 – 1 hour	Less than 1%
Occasionally	1 – 2 hours	1 – 2.5 hours	Equals 1% to 25%
Frequently	3 – 4 hours	2.6 – 5 hours	Equals 26% to 50%
Repeatedly	5 – 6 hours	5.1 – 7.5 hours	Equals 51% to 75%
Continuously	7+ hours	7.6 + hours	Equals 76% to 100%

Activity	Duration
<i>Sustained Postures</i>	
Sit:	<i>Continuously</i>
Stand:	<i>Limited</i>
Walk:	<i>Limited</i>
<i>Intermittent Activity</i>	
Bend:	<i>Limited</i>
Kneel/Squat: maybe limited	<i>Limited</i>
Climb Stairs:	<i>Limited</i>
Crawling:	<i>Limited</i>
Overhead Reach:	<i>Limited</i>
Typing/Keyboard	<i>Limited</i>
Vehicle Operation:	<i>Continuously</i>
PPE/Special Clothing: (boots, gloves, etc)	<i>Continuously</i>

Activity	Duration
<i>Repetitive Use of Hands/Wrists</i>	
Grasp:	<i>Continuously</i>
Push/Pull:	<i>Occasionally</i>
Fine Manipulation:	<i>Continuously</i>
<i>Material Handling</i> lbs.	
Lift:	<i>0 - 80</i> <i>Occasionally</i>
Carry:	<i>0 - 80</i> <i>Occasionally</i>
Push:	<i>0 - 250</i> <i>Occasionally</i>
Pull:	<i>0 - 250</i> <i>Occasionally</i>
<i>Miscellaneous</i>	
Exposure to Heights:	<i>Limited</i>
Exposure to Packaged Chemicals*:	<i>Frequently</i>
Exposure to Weather/Temperature Contrasts:	<i>Continuously</i>

*MSDS available for all chemicals handled.