



Position:	Yard Driver - Night	Department:	Night Warehouse
Classification:	Hourly/Non-Exempt	Reports To:	Night Warehouse Supervisor
Date Created:	May 25, 2012	Last Revised:	February 29, 2024

Job Overview:

The Yard Driver - Night position is responsible for the maneuvering of tractors and trailers throughout the yard in support of both the Warehouse and Transportation departments. The Yard Driver is also responsible for assisting in the fueling and cleaning of equipment as well as maintaining an organized and safe yard. The duties of this position are generally performed from the early evening until the early morning hours of the following day.

Essential Job Functions:

1. Responsible for moving trailers in and out of assigned loading dock doors.
2. In accordance with Ginsberg's Foods policy and procedures, when necessary will conduct pre-trip and post-trip inspections on tractors and trailers.
3. Drives in a safe and courteous manner, obeying all DOT requirements, traffic laws, logs and regulations.
4. Adheres to all company safety programs and practices to ensure personal safety, the safety of others, and the protection of company vehicles and/or equipment.
5. Safely navigates various surfaces, temperature zones (dry, cooler, frozen), inclines, ramps, steps and stairs, while working in the yard, within the warehouse and on the equipment.
6. Interacts in a professional manner with all departments.
7. Maintains accuracy of yard management while communicating with Warehouse Manager or Warehouse Supervisor to enhance dock efficiency.
8. Communicates truck/trailer maintenance problems with the Transportation Manager, Transportation Supervisor, Warehouse Manager or Warehouse Supervisor.
9. Conducts daily outbound trailer inspections to include checking for product tampering, pest presence, trailer cleanliness and proper temperature settings.
10. Performs light mechanical maintenance of trucks.
11. Regularly verifies proper operation and temperatures of refrigeration units.

Additional Responsibilities:

1. Attends all driver and safety meetings as required.
2. Unloads totes, pallets, returned and damaged products from truck onto dock.
3. Clean trucks and sweeps and washes trailers when necessary.
4. Fuels tractor and trailers, and checks all fluids, on a daily basis.
5. Assists with keeping the dock area neat and clean at all times.

6. When not driving, may be required to perform a variety of general maintenance tasks in and around the facility.
7. Performs other functions as required or directed.

Knowledge, Skills, and Abilities:

1. Ability to safely operate a tractor and trailer in accordance with all DOT regulations and traffic laws and regulations.
2. Ability to regularly lift and/or move eighty (80) pounds.
3. Ability to drive and work in all types of weather conditions.
4. Ability to work long work hours when necessary (as governed by Federal Regulations).
5. Ability to work with minimal supervision.
6. Ability to accurately understand oral and written communication.
7. Ability to perform basic mathematical calculations.
8. Punctuality and dependability.
9. Honesty and integrity.
10. Courtesy and tact.

Education/Experience (Preferred Minimum Qualifications):

1. Graduation from high school or possession of a General Equivalency Diploma (GED) with at least one (1) year of experience as a yard driver.

Licenses/Certifications/Special Requirements:

1. Must be able to pass a DOT physical prior to employment. (if a Class A license holder)
2. Must take and pass a pre-employment drug test.
3. Subject to random, reasonable suspicion, and post-accident drug and alcohol tests.
4. Must be able to obtain certification to operate various pieces of warehouse equipment.

Physical Requirements:

Requirement	8 Hour Schedule	10 Hour Schedule	As % of Time
Limited	0 – 1 hour	0 – 1 hour	Less than 1%
Occasionally	1 – 2 hours	1 – 2.5 hours	Equals 1% to 25%
Frequently	3 – 4 hours	2.6 – 5 hours	Equals 26% to 50%
Repeatedly	5 – 6 hours	5.1 – 7.5 hours	Equals 51% to 75%
Continuously	7+ hours	7.6 + hours	Equals 76% to 100%

Activity	Duration
<i>Sustained Postures</i>	
Sit:	<i>Frequently</i>
Stand:	<i>Frequently</i>
Walk:	<i>Frequently</i>
<i>Intermittent Activity</i>	
Bend:	<i>Repeatedly</i>
Kneel/Squat: maybe limited	<i>Frequently</i>
Climb Stairs:	<i>Frequently</i>
Crawling:	<i>Limited</i>
Overhead Reach:	<i>Frequently</i>
Typing/Keyboard	<i>Limited</i>
Vehicle Operation:	<i>Continuously</i>
PPE/Special Clothing: (boots, gloves, etc)	<i>Continuously</i>

Activity	Duration
<i>Repetitive Use of Hands/Wrists</i>	
Grasp:	<i>Continuously</i>
Push/Pull:	<i>Continuously</i>
Fine Manipulation:	<i>Continuously</i>
<i>Material Handling</i>	
	<i>lbs.</i>
Lift:	<i>0 - 80</i>
Carry:	<i>0 - 80</i>
Push:	<i>0 - 250</i>
Pull:	<i>0 - 250</i>
<i>Miscellaneous</i>	
Exposure to Heights:	<i>Limited</i>
Exposure to Packaged Chemicals*:	<i>Frequently</i>
Exposure to Weather/Temperature Contrasts:	<i>Continuously</i>

*MSDS available for all chemicals handled.